

**FLIGHT EMS OPPORTUNITY**  
**DIRECTOR OF CRITICAL CARE TRANSPORT SERVICES**  
**San Juan Island EMS / Island Air Ambulance**  
**San Juan County, Washington**

**Occupational Summary**

CAMTS accreditation lead coordinator if the first and most important focus during the first 12 months of the position.

Oversight of daily operations and coordination of critical care transport division. 24/7 responsibility and availability.

Management of Nursing, Paramedic, and Emergency Medical Technician flight personnel.

Liaison for all aviation specific operational issues.

**Work Performed**

1. Responsible to the Chief for the day-to-day decision making involving all functions of the critical care transport delivery system and management of providers and technical personnel to include:

- a) Recruitment, hiring, staffing, scheduling
- b) Orientation, and training curriculum program
- c) Performance Management System
- d) Standards of practice
- e) Management of discipline
- f) JCAHO/CAMTS compliance
- g) Certifications/competencies
- h) Budgetary considerations
- i) Safety of operations
- j) Staff development

2. Functions as a first line resource in the planning, development, and management of the care delivery system for critical care transport operations on ground, marine and air components.

3. Acts as a clinical role model and resource for clinical issues within the team, the facility, and the community including:

- a) Adherence to patient care guidelines
- b) Performance Improvement participation department wide
- c) Problem solving, decision making, and communications skills

4. Works collaboratively with various committees to ensure skills maintenance and credentialing

requirements of staff across both CCT and 911 divisions.

5. Participates in staff meetings and committee meetings as required.
6. Works collaboratively with Billing Coordinator and Accounting Specialists to facilitate and maximize reimbursement.
7. Works collaboratively with IT Specialist and Administration to ensure program needs are met.
8. Responsible to the Chief for CCT operations issues to include:
  - a) Affiliate flight program and pre-hospital agency relationships
  - b) Physical facilities and support services
  - c) Regional referral issues
  - d) Special equipment needs
9. Works collaboratively with vendors to ensure safe operations and to integrate policies and procedures with aviation personnel.
10. Works collaboratively with vendors and other personnel to ensure safe operations and to integrate policies and procedures.
11. Participates in strategic planning for the operation of the agency.
12. Participates in integration of the CCT Division with the 911 Division.
13. Participates in scheduled leadership meetings.
14. Works collaboratively with the Medical Director to address standards of care, operating procedures, and referring physician relationships.
15. Functions as the local, state, and regional liaison for air medical services as required.
16. Validating accuracy and completion of payroll records.
17. Provides 24-hour availability by pager/cell phone unless prior arrangements for administrative coverage have been made.
18. Available for transport shift a minimum of one shift per week.
19. Other duties as assigned by the Chief.

## **Work Environment**

Work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the critical care transport clinician job. While performing duties of this job, the employee frequently works near moving mechanical parts and in outside weather conditions; and is frequently exposed to blood-borne pathogens or airborne particles, fumes and gases, electrical and chemical hazards, and vibrations/turbulence.

The noise level in the work environment is usually loud, requiring hearing protection while in-flight, and at a moderate level when in the hospital environment.

### **Physical Demands:**

Physical demands described here are representative of those that must be met by an employee to successfully perform essential functions of the flight clinician job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. While performing duties of this job, the employee is regularly required to use hands to perform medical procedures and assessments, reach with hands and arms, and speak and hear. The employee is required to sit, stand, walk, climb or balance, stoop, kneel, crouch or crawl, and smell. The employee is required to maintain adequate physical conditioning to be able to perform job duties. Job duties are often performed at high stress levels requiring employee to function effectively and independently while maintaining good working relationships with partners, patients, and customers. The employee must frequently lift and/or move patients with weights up to 150 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

### **Education**

Graduation from an accredited school of nursing. Graduation from a nationally accredited paramedic program preferred. Bachelor's degree required. Master's Degree preferred.

### **Experience**

3 - 5 years of experience in critical care transport. Air Medical transport management experience in a fixed wing CAMTS accredited program preferred.

### **Degrees, Licensures, Certifications**

- Washington State RN License
- CEN or CCRN (CFRN preferred)
- Washington State Paramedic License (FP-C and NREMT-P preferred) or eligible
- BLS, ACLS, PALS, Trauma provider certified
- CMTE preferred (required within 3 years of employment)
- EVAP (within 6 months of hire) and insurable driving record

### **General Information**

This is a salaried full-time professional position with excellent pay, full benefits, paid professional education, and public employee retirement.

You will be greatly challenged but greatly rewarded in this remote but nationally recognized 911 EMS/MedEvac agency that responds on land, sea, and air.

## **To Apply**

Go to [www.sanjuanems.org](http://www.sanjuanems.org) and review our organization.

Send a letter of interest and completed CV to [chief@sanjuanems.org](mailto:chief@sanjuanems.org).

Include all previous work history and list of current licensure and certifications.

Include salary and benefit requirements as well as date available.

For questions or assistance, contact Chief Jim Cole by email at [chief@sanjuanems.org](mailto:chief@sanjuanems.org) or by phone at 360-378-5152 ext. 1.

We look forward to your interest and hope to have a small list of qualified candidates available to interview on island by the beginning of March 2012.