

SAN JUAN ISLAND EMERGENCY MEDICAL SERVICES SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT NO. 1

Standard Operating Guideline

Night Rider Program

No. 114-07	Date Issued:	September 21, 2006
	Date Revised:	September 10, 2007
	Effective:	Immediately

Purpose: To establish a clarified guideline for the sign-up, operation and remuneration of the Night Rider Program.

Guideline:

1. The Night Rider schedule will be available beginning the pay day of the previous month.
2. There will generally be two night rider positions available each evening or as determined by the Chief.
3. Any EMT may sign up for a maximum of 6 shifts (no more than 3 consecutive days) until the last day of the preceding month. On the final day of the preceding month, all available shifts are on a first come/first served basis.
4. If more than two EMTs would like the same shift, the EMT with the lesser number of scheduled shifts will have priority.
5. There shall not be excessive cancellation of scheduled Night rider shifts without cause given to the Chief.
6. All EMTs who are classified above "Probationary" status may sign up for Night Rider shifts.
7. A Night Rider shifts shall constitute one period from 11 PM until 7 AM the next day.
8. Night riders shall be in response condition during this time.
9. Night riders shall adhere to all policies and guidelines.
10. In-station night riders shall be same gender, unless otherwise approved by the Chief in advance. Both parties must also be in agreement.
11. In-station Night Riders will keep the upstairs in generally clean condition and report any misuse to the Chief.
12. Only EMTs are allowed to stay overnight at the building. Minor children are especially prohibited from participating due to the nature of leaving them alone in the building while the parent is on a call at night.
13. Pets are prohibited at all times in the upstairs rooms.
14. In-station and "responding from home" Night Riders must be able to respond to the station and have the ambulance enroute before a second page would normally be issued (under 5 minutes).
15. If there is only one Night Rider scheduled, "responding from home night riders" should be in the ambulance and announcing "awaiting one" before a second page would normally be issued (under 5 minutes), and in-station Night Riders should be in the ambulance and announce "awaiting one" within 3 minutes.

16. If Night Riders are going to be late or need to leave early, they shall inform the on-call paramedic.
17. In-station and "responding from home" Night Riders will be paid the Night Rider stipend.
18. Night Riders shall fill out a stipend sheet at the end of the shift to be reimbursed for these additional stipends and shall turn them into the Chief within one week of the performed shift.
19. All EMTs who respond to calls which begin during the Night Rider shift will be paid an additional stipend per call.